

TRAVEL APPROVAL FORM

Department: Constable PCT. 4

Event Name: Bill Blackwood LEMIT

Location: Huntsville, TX 77340


Event Dates: _____

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Troy Fuller _____

Court Decision:
This section to be completed by County Judge's Office



August 26, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****


Overnight Travel

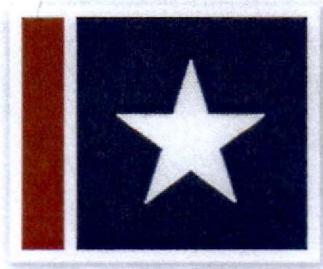
- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:






Bill Blackwood LEMIT

Law Enforcement Management Institute of Texas

Bill Blackwood LEMIT

Law Enforcement Management Institute of Texas



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Continuing Education for Constables (CEC)

Jul 21 (08:00 am) - 25, 2025 (12:00 pm)

Thank You!

Your registration information has been submitted.

A confirmation email will be sent to the email address indicated on the form within two weeks of registration. If you do not receive a confirmation email within this time, please contact:

For your convenience, the confirmation email will contain location details as well as hotel contact information.

Payment

Course is provided to Constables statewide at no cost. Thanks to a partner-led initiative made possible with help from the Texas Police Chief Association. LEMIT was granted legislative funding allowing us to remove registration fees and hotel accommodation cost to the participant. Lunch will be provided Monday through Thursday.

*If you are not a current or elected/appointed Constable, you will pay a fee of \$295 and cover all hotel and travel expenses.

**Any program make up hours will not be covered by LEMIT and will be at the participant's expense.

The following expenses will NOT be covered by LEMIT

- Mileage
- Parking
- Hotel Incidentals
- Hotel Wifi
- Room Service
- Breakfast & Dinner

You will be contacted with payment information once the minimum number of attendees has been reached.

1600 Bobby K. Marks Blvd
Huntsville, Texas 77341-2417

Map: [Campus](#) | [Google](#) | [Building](#)
Contact: 1-800-477-9248

[Sam Houston State University](#)
[Member The Texas State University System](#)

Continuing Education for Constables (CEC)

[Click Here to Register](#)

Topics Covered:

- Planning and reshaping policing. Are you prepared?
- Legal Update
- Relationships! Community Centered approach to policing
- Advanced Courtroom Security
- TCOLE Update
- Leadership: Leading in a Complex Environment
- Media Relations

Who Should Attend:

- Elected Constables
- Appointed Constables
- Sheriffs or deputies fulfilling some of the duties of the Constable's Office (\$295 fee)
- Upper management deputies; deputy constables; deputy sheriffs with the approval of their Constable/Sheriff and the Program Coordinator (\$295 fee)

Course Hours:

Participants receive 40 hours of TCOLE (374399) credit which includes the Court Security Officer requirement.

Program Links:

[[Program Page](#)]

Date/Time:

Nov 11 (08:00 am) - 15, 2024 (12:00 pm)

Class begins at 8:00 a.m. and ends at 5:00 p.m. Monday through Thursday; Friday class begins at 8:00 a.m. and ends at noon. The program involves working lunches (lunch is provided).

Course Cost:

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Location Information:

Bill Blackwood
Law Enforcement Management Institute of Texas
Criminal Justice Center
Sam Houston State University
1600 Bobby K. Marks Blvd.
Huntsville, Texas 77341-2417
Phone: 800-477-9248
Fax: 936-294-3926

Hotel Information: *

University Hotel - SHSU
1610 Bobby K. Marks Drive
Huntsville, TX 77340
Phone: 936-291-2151
www.shsuhotel.org

* Unless otherwise noted, hotel arrangements are the responsibility of the participant.

Continuing Education for Constables is designed to provide ongoing updates for elected or appointed Constables on issues of importance to the discipline as well as professional development opportunities in the law enforcement field. Mandated by the Texas Legislature every four years, the program covers legislative developments and changes to rules and forms from the Texas Commission on Law Enforcement as well as leadership and planning tools on current topics and issues.

For more information, contact:

Kandy Woodall, Coordinator - Constables
Law Enforcement Management Institute of Texas
George J. Beto Criminal Justice Building
Sam Houston State University
Huntsville, TX 77341-2417
Fax: (936) 294-3926
Phone: (936) 294-3177
Phone: 800-477-9248
lemitconstables@shsu.edu

Cancellation Policy:

If your plans change and you need to cancel, please contact us immediately to avoid cancellation or "no show" fees. The department in which you registered under will be billed a \$325 fee for failure to cancel 14 days prior to the course start date. It is the responsibility of the participant to cancel reservations made with the host hotel.

*** Please refer to your email confirmation for more detailed information regarding the changes for this training cycle.